

Interested in being appointed with Nationwide Financial[®] right away?

Please follow the appointment process outlined below.

1. Prepare your information. You will need:
 - Your address(es) for the past ten years
 - Employment information for the past three years
 - Driver's license information
 2. Visit www.applicationstation.com.
 - The Application Station code is **NWLRH1**.
 - See below for frequently asked questions.
 3. Once everything is approved, an email will be sent to the Harleysville home office.
 - You may be contacted for additional information during the background check process.
 4. A contract packet will be sent to you to complete.
 5. Fax the completed forms from the contract packet and a copy of the E&O policy.
 6. When the appointment process is complete, you will receive an email notification.
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Contact Information:

Nationwide Financial Licensing & Registration department

Phone: 1-888-753-7364, ext. 3 Email: licreg@nationwide.com Fax: 1-855-863-3606

Harleysville contact

Karen Hill or Brooke Littlefield Phone: 1-800-222-1981, opt. 3, ext. 4

Email: lifegentrequests@harleysvillegroup.com

Hours of operation

Monday – Thursday: 8:00 a.m. – 5:00 p.m. ET; Friday: 8:00 a.m. – 4:30 p.m. ET

Application Station: Frequently Asked Questions

When completing Application Station

Terms of Service page: If you do not agree with the Terms of Service, you cannot use this application and should contact your Regional Director.

FINRA page: If you are not going to be FINRA registered, you do not need to enter information on this screen.

When submitting the contract packet

E&O policy: Please be sure to provide the copy of the entire policy, not just the front cover or the declaration page.

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